



## AFOES CONSULTANTS

Management System Consultants & Educators

# Integrated Management System Internal Auditor Course

Course No: 99215034

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"No, you're not here for an audit."

Are your people tired of the same old repeated  
audit process?

Invigorate your internal audit process  
through an integrated approach.

## Introduction

This course is designed for all levels of company members from Chief Executive to workforce. The course is not only a requirement for those who will be performing internal audit of the Integrated Management System but equally useful for Senior Management, QHSE Managers & Line Management who wish to be a part of successful and effective integrated management system.



## Business Benefits

Upon successful completion of this 2-day course, attendees will be able to:

- Conduct an internal ISO 9001:2008/ ISO 14001:2004 / OHSAS 18001:2007 internal audit.
- Use a positive audit approach that seeks to add-value.
- Identify audit criteria for the organization that goes beyond ISO 9001:2008, ISO 14001:2004 and OHSAS 18001:2007.
- Develop a customized checklist unique to the organization to be audited.
- Use document review, interviews and observation to collect objective evidence.
- Audit clause-by-clause and QMS, EMS and OHSAS themes.
- Evaluate the organization's status relative to each requirement of ISO 9001:2008, ISO 14001:2004 and OHSAS 18001:2007.
- Communicate the findings in a clear and useful way.

### Who Should Attend

- CEO
- Senior Managers
- Quality Professionals
- HSE Professionals
- Process Owners
- Process Designers and Re-engineers
- Internal Auditors

## Course structure



It is highly interactive course and will involve tutorials, discussions, exercises, case study and workshops. Specifically following will be the main topic of discussion:-

- **Corporate responsibility:** The drivers for implementation of quality, environmental, health & safety management systems;
- **Management systems:** An introduction and explanation of Quality Management and ISO 9001, environmental management and ISO 14001, occupational health and safety and OHSAS 18001;
- **Auditing:** An explanation of audits, their purpose and planning, the way in which an effective audit is carried out and reported on;
- **Auditors:** Their responsibilities, the required personal and attributes and auditor selection;
- **Auditing tools:** The various tools that are available to assist auditors;



Delegate assessment is carried out by continuous assessment of the performance throughout the theoretical and practical phases of the course. Successful delegates will be awarded the certificate of achievement.

### Approach

With the emphasis on practical application, the sessions will run with delegates working in rolling teams on tasks and discussions, followed by syndicates of analyzing and discussing the techniques in review and how/when/where they could be applied

### Lecturer

The lecturing team is comprised of professionals who have been especially selected for their recognized knowledge and experience in the field of Quality, Environment, Health, Safety & Auditing.



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